



## RajaRajeshwarai Dental College and Hospital

### Proceedings

#### Internal Quality Assurance Cell

#### **Agenda:-**

- Review of Curricular Aspects
- Teaching Learning and Evaluation
- Action Plan for 2014-15

The 1<sup>st</sup> meeting for the year 2014-15 of IQAC held on 9/9/2014 by 11.00 am at –Board Room of the college.

IQAC coordinator welcomed Chairman and all the members present.

At the outset the Chairperson appreciated all the members for their team work in securing “A” grade by NAAC and they also opined the same spirit should continue in coming years in terms of keeping good quality at all level of teaching and learning.

#### Agenda 1:-

- Decision was taken to monitor effective implementation of curriculum in all programs & courses. To keep relevant records for same.
- It is decided to start atleast two New Value Added Courses in all the departments.
- Chairman instructed the Feedback committee chairman to collect feedback from students, alumni, parents and teachers regarding teaching learning process during the quarter and present report in next meeting.



### Agenda 2:-

- Activities conducted and progress under teaching learning and evaluation was reviewed and following are the decisions taken.
- There are 360 students from other states and 40 from other countries. out of total 727 students.
- As per govt policy 11 SC, 02 ST, and 33 OBC students are admitted during the year 2014-15. Chairman advised to admit differently abled students also.
- It is decided to provide training to all faculty regarding using ICT for effective teaching with Learning Management Systems (LMS) and E-learning resources systems.
- It is decided to assess Slow Learners and Advanced Learners after admission and to organize special programs and remedial courses and allotment of Mentors.
- Chairman requested faculty to have Innovation and Creativity in Teaching and Learning.
- Faculty position and qualification was reviewed and it is decided to fill up all the vacant posts and to have more number of faculties with Ph.D Degree.
- Working of Examination Grievance Committee was reviewed. It is found that no such grievances received in the past.

### Agenda 3:-

It is decided to implement following activities towards quality enhancement in the institution during 2014-15.


- To enhance gender equity , environment, citizenship role
- To enhance student centric methods in teaching learning process
- To initiate Teacher and student performance monitoring mechanism
- Effective and efficient feedback system ,outcome from this is used for system improvement
- To implement rigorously decentralization , participative discussion in governance






Chairman IQAC informed all the Associate. Dean's to present Activity Report of the Committees working under Him/her in the next meeting.

**Meeting concluded with vote of thanks by IQAC coordinator.**

Name Dr. Ganesh H. C  


Signature of the Coordinator, IQAC  
**NAAC Coordinator**  
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Name DR. S. SAVITA  


Signature of the Chairperson, IQAC  
Chairperson, IQAC  
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## RajaRajeshwari Dental College and Hospital

### Proceedings Internal Quality Assurance Cell

#### **Agenda:-**

- Review of Research, Innovations and Extension Activities
- Infrastructure and Learning Resource
- Activities conducted by different of Committees
- Best Practices to be adopted

The 2<sup>nd</sup> meeting for the year 2014-15 of IQAC was held on 18/11/2014 by 11.00 am at Board Room of the college.

At the outset IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC and encouraged members to support and strengthen.

Agenda wise review conducted by the Chairman and following are points discussed and decisions taken.

#### **Agenda 1:-**

- Chairman IQAC suggested to get sponsored research projects by NGO, industries, corporate houses, international bodies, endowments etc...
- It is decided to hold 3 to 4 workshops/ seminars on Intellectual Property Rights.
- Chairman IQAC suggested to provide Name of faculties who receives State/International awards so as to enable the institution to provide incentives to such faculties.
- It was suggested by the IQAC Chairman to conduct Extension Activities that sensitizes students to social issues and holistic development, and report in the next meeting.
- It was also decided to conduct Outreach program during next two quarters in collaboration with NSS/NCC/Red cross society.





**Agenda 2:-**

- Review was conducted regarding availability of facilities for teaching learning – classrooms, laboratories and computer equipments.
- Chairman IQAC instructed to initiate action to connect all classrooms with Wi-Fi/LAN.
- It is decided to allocate sufficient budget for infrastructure augmentation.
- Review conducted regarding availability of reference books, journals for the use of students and staffs in the library department wise, Chief librarian is informed to take indent from all HOD's regarding requirements of text books, reference books and journals.


**Agenda 3:-**

- Associate Deans present in the meeting put forth activities conducted by respective committees working under him/her.


**Agenda 4:-**

- It is accepted in the committee “Improving faculty research and publications”, and “Best Teacher Award for excelling in teaching at RajaRajeswari Dental College & Hospital” , as Two best practices for this current year

**Meeting concluded with vote of thanks by IQAC coordinator.**

Name Dr. Geetha H. C  


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## Raja Rajeshwarai Dental College and Hospital

### Proceedings Internal Quality Assurance Cell

#### **Agenda:-**

- Review of Student Support Activities of the Institution.
- Welfare measure for Teaching and Non- Teaching Staff
- Auditing of the institutional expenditure
- Activities under Institutional Values

The 3<sup>rd</sup> meeting for the year 2014-15 of IQAC was held on 27/1/2015 by 11.00 am at Board Room of the college.

At the outset IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC .

#### **Agenda 1:-**

- In the meeting review was held regarding number of students getting scholarship from govt and institution. Advised to apply for scholarship to concerned govt dept through eligible students. And it was also decided to provide scholarship to needy students from institution budget.
- Review on progress achieved under capability enhancement schemes, Vocational Education and Training Program was held.
- It is decided to guide interested students for competitive examinations and career counselling to needy students.
- IQAC Chairman suggested to keep records of student proceeding to higher education and students opted different career.

#### **Agenda 2:-**

- Welfare programs available in the institution for teaching and non-teaching staff was reviewed and observed that there sufficient programs. IQAC Chair man advised to keep record of teaching and non-teaching staff availing these benefits and also to give wide publicity among staff and students regarding availability of programs for their welfare.



- Review conducted on number of faculty development programs conducted by the institution and also programs attended by the faculty outside the institution conducted by other agencies. It was decided to give more thrust on this issue during the year 2014-15.
- It was also decided to have more number of quality initiatives by IQAC for promotion quality culture in the institution during the year 2014-15.



**Agenda 3:-**

- Committees felt happy regarding conducting of audit by internal and external agencies in the institution at regular intervals. Account section was advised to attend to the observations made in the Audit and provide compliance.

**Agenda4:-**

- Committee members agreed to organize more number of gender equity promotion programs.
- To have Waste management, Rain Harvesting system in the institution.
- To make campus plastic free and Paperless office.
- It is decided to celebrate all national festival in the institution during the year 2014-15.

**Meeting concluded with vote of thanks by IQAC coordinator.**

Name <u>Dr. Gresh.H.C</u>	Name <u>DR. S. SAVITA</u>
	
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
<b>NAAC Coordinator</b>	<b>Chairperson, IQAC</b>
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**RajaRajeshwarai Dental College and Hospital**

Proceedings  
 Internal Quality Assurance Cell

**Agenda:-**

- Review of Progress made under Action Plan
- Review of Annual Quality Assurance Report for the year 2014-15

The 4<sup>th</sup> and final meeting of the year 2014-15 of IQAC was held on 15/4/2015 by 11.00 am at Board Room of the college.

At the outset IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC.

**Agenda 1:-**

- IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement as follows

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To enhance gender equity , environment, citizenship role</li> <li>• To enhance student centric methods in teaching learning process</li> <li>• To initiate Teacher and student performance monitoring mechanism</li> <li>• Effective and efficient feedback system ,outcome from this is used for system improvement</li> <li>• To implement rigorously decentralization ,</li> </ul>	<ul style="list-style-type: none"> <li>• Activities initiated to meet the objectives</li> <li>• Value added courses, problem based learning, group discussion ,effective use of internet in learning initiated</li> <li>• Feedback systems, CPA cards initiated</li> <li>• Feedback recommendations are implemented</li> <li>• IQAC ,established and implemented</li> </ul>





participative discussion in governance	
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**Agenda 2:-**

- The IQAC have reviewed the total Annual Quality Assurance Report for the year 2014-15 and approval was given to place before the governing council.
- IQAC reviewed AQAR for 2014-15 and following are the activities conducted by different committees as per the suggestions of IQAC.

**Following are the initiatives taken and activities conducted by the institution during 2014-15**

- New certificate programmes started - 01
- Enrichment courses conducted and PBL conducted - 59
- Total number of permanent faculty - 85
- No of faculty with Ph.D – 02
- No of state level workshops/seminars attended by faculty –08
- No of National level workshops/seminars attended by faculty – 21
- No of paper presented at state level by faculty – 02
- No of paper presented at national level by faculty – 14
- Faculty attended as resources persons in the workshop at state level – 02
- Faculty attended as resources persons in the workshop at national level - 02
- Total number of actual teaching days during the academic year 2014-15 - 252
- Average percentage of students attendance – 80%
- BDS Result- total pass percentage is – 74%
- MDS Result – total pass percentage is – 100%
- Initiatives undertaken towards faculty development number of programs conducted and number of faculty benefitted.
  - a. Refresher courses - All the faculty were benefitted
  - b. UGC – Faculty Improvement Programme - All the faculty were benefitted
  - c. HRD programmes - All the faculty were benefitted






- d. Orientation programmes - All the faculty were benefitted
  - e. Faculty exchange programme - All the faculty were benefitted
  - f. Staff training conducted by the university - All the faculty were benefitted
  - g. Staff training conducted by other institutions - All the faculty were benefitted
  - h. Summer / Winter schools, Workshops, etc. - All the faculty were benefitted
  - i. Others – All the faculty were benefitted
- No of Major projects taken by the faculty – 04
  - No of Peer Preview journals made at national level – 108
  - No of Peer Preview journals made at international level - 90
  - Research publications through e-journals – Nil
  - No of conference proceedings were attended. - Nil
  - Revenue generated through consultancy during the year 2014-15 – Rs. 31, 64, 753
  - No of faculty served as experts/chairpersons/resource persons - 33
  - Total budget sanctioned for research by management – Rs. 3,00,000
  - Total budget sanctioned for research through funding agencies – Nil
  - No of patents received - 8
  - No of faculty received awards at national level- Nil
  - No of faculty received awards at state level- Nil
  - No of extension activities conducted – 69
  - No of text books purchased – 622
  - No of Reference books purchased – 20
  - No of Print Journals purchased – 5
  - No of DVD 's Digital Data base purchased - 100
  - No of computers purchased - 18
  - Total amount spend on infrastructure maintenance – Rs. 31, 4800/-
  - No of students enrolled in the institution – 727
  - No of students from outside state – 360
  - No of students from international – 40
  - No of SC students – 11
  - No of ST students – 02






- No of OBC students – 33
- No of students benefited by competitive examinations – 60
- No of students benefited by career guidance – 60
- No of students availed scholarship from govt – 01
- No of students availed scholarship from institution – 05
- No of grievances heard – None
- Feedback from Alumni, Parents, Employers and Students were collected manually on infrastructure, curriculum implemation, teacher quality analyzed and report submitted to governing council.
- Committee observed that financial audit has been conducted regularly.
- Committee also observed that Alumni of the institution is active and some of the members contributed financially for the welfare of the institution and many Alumni's participated as resource persons for students activities.

**Meeting concluded with vote of thanks by IQAC coordinator.**

Name Dr. Gresh.H.C  


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