



RAJARAJESWARI DENTAL COLLEGE & HOSPITAL

#14, Ramohalli Cross, Kumbalgodu, Mysore Road, Banalore – 560074.

E-mail: principalrrdch@gmail.com

Web: www.rrdch.org

Accredited by NAAC with “A” Grade

Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC) of the Institution for the year 2016-17

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



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Part – A

Details of the Institution

RAJARAJESWARI DENTAL COLLEGE & HOSPITAL

#14, Ramohalli Cross, Kumbalgodu, Mysore Road, Bangalore – 560074.

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Part – A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution

RAJARAJESWARI DENTAL COLLEGE AND HOSPITAL

1.2 Address Line 1

No 14, Ramohalli Cross,

Address Line 2

Mysore Road, Kumbalgodu

City/Town

Bangalore

State

Karnataka

Pin Code

560074

Institution e-mail address

principalrrdch@gmail.com

Contact Nos.

080-28437150, 080-28437468

Name of the Head of the Institution:

Dr Savita S

PRINCIPAL, RRDCH

Tel. No. with STD Code:

080-28437510

Mobile:

9900028018

Name of the IQAC Co-ordinator:

Dr Girish H C

Mobile:

9448279589

IQAC e-mail address:

aqar.rrdch@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN 1378I

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 Of your institution's Accreditation Certificate)

EC(SC)/02/RAR/110

1.5 Website address:

www.rrdch.org

Web-link of the AQAR:

www.rrdch.org/ aqar.rrdch.2016-17

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.78	2009	5 Years
2	2 nd Cycle	A	3.05	2014	5 Years

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

06-01-2011

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

AQAR 2014-15 submitted to NAAC on 10-02-2018

AQAR 2015-16 submitted to NAAC on 10-02-2018

AQAR **2016-17** submitted to NAAC on 10-02-2018

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☒ Management ☐

Others (Specify)

Nil

1.12 Name of the Affiliating University (for the Colleges)

Rajiv Gandhi University of Health Sciences, Bengaluru, Karnataka

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ No ☐

University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	DST-F <input type="text" value="No"/>	IST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	6
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and Community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	4
2.11 No. of meetings with various stakeholders:	No. 6 Faculty 1
Non-Teaching Staff Students	1 Alumni 1 Others 3

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Extension and ISR activities in holistic of development of learner
- Student support facilities for effective learning.

2.14 Significant Activities and contributions made by IQAC

Student progression monitoring, student centric methods in teaching learning process
 Constitution of examination grievance redressal cell to attend to examination related issues.
 Review of program and course outcome, methods of attainment of outcomes.
 Continuous performance assessment cards as methods of attainment of outcomes.
 Infrastructure argumentation and maintenance of physical facilities
 Separate website for alumni association, performance review, audited statement of accounts.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Increase effective implementation of value added and enrichment courses across all departments and to encourage enrolment of students.</p> <p>Initiate activities regarding gender equity, environment, human values and professional ethics.</p> <p>Make efforts for linkages, MOU with institution.</p> <p>Initiate Yoga and meditation as value adding for personality development.</p> <p>Initiate improvements in physical facilities.</p>	<p>All departments have designed and implemented value added enrichment courses in there department and all students are encouraged to enrol for such courses.</p> <p>Activities are initiated as per the plan.</p> <p>Continuous efforts are under way.</p> <p>Yoga teacher is appointed and intensive actions are in place to integrate yoga at appropriate level.</p> <p>This is ongoing activity all through the year, maintenance of entire campus, buildings, library, IT and sports facilities are in placed.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

The IQAC has submitted The AQAR of 2016-17 before the governing council, the AQAR was approved by the governing council.



Criterion I

Part – B

CURRICULUR ASPECTS



Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	02	-	-
PG	09	-	-	-
UG	01	-	-	51 (include enrichment courses and PBL)
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	-	-
Others	-	-	-	-
Total	14	02	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	16

1.3 Feedback from stakeholders*

Alumni ☐ Yes Parents ☐ Yes Employers ☐ Yes Students ☐ Yes

(On all aspects)

Mode of feedback : Online ☐ - Manual ☐ Yes

Co-operating schools (for PEI) ☐ Yes

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion II

Part – B

TEACHING- LEARNING AND EVALUATION

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
83	18	35	21	9

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1						2		3	

2.4 No. of Guest and Visiting faculty and Temporary faculty

	2	
--	---	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	8	28	18
Presented papers	6	14	3
Resource Persons		4	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching programme schedules are planned and organized in advance. Master time table, year wise, subject wise and teacher topic time tables are meticulously prepared for both undergraduates and postgraduates. Facilities for specially abled improved, slow and advanced learners identified appropriate remedial actions initiated

2.7 Total No. of actual teaching days during this academic year

277

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

CPA Cards, Online uploading of Internal Assessment marks, CCTV's installed in central examination

hall.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2		
---	--	--

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	PASS	Pass %
I BDS	131	11	30	22	76	58
II BDS	120	7	47	5	73	61
III BDS	87	3	21	37	70	80
IV BDS	65	NIL	45	6	53	82
MDS	38	NIL	NIL	NIL	36	95

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- PBL, group discussions, seminars, act and learn are encouraged by staff.
- Students are encouraged for group discussions, seminars, show and do.
- Mentorship is practiced. Mentor – Mentee ratio is 1:5. All professional and personal problems are addressed by the Mentor. Those who need counselling are referred to the counsellor.
- Soft copies of the classes, printouts, handouts are given by the teachers to the students to augment learning
- Slow and advanced learners are identified through CPA Cards, IA, group discussions and chapter end tests. Slow learners are given personal attention, extra tutorials and MCQ tests.
- English classes are conducted for the 1st year undergraduate programme students.
- Use of ICT is encouraged for the staff. Campus is Wi-Fi enabled. All classrooms have LCD projector, audio system and computers.
- Resource materials are available at the department library.
- Corrected answer scripts of IA are shown to students to maintain transparency.

- Examination grievance committee addresses the student grievances regarding evaluation results departments.
- Self directed learning through use of library resources are effectively used.
- Feedback is taken from all the stakeholders, analysed and proper action taken.
- Model examination is conducted for all postgraduate students in all assessments and group discussions

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	All faculty were benefitted
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	120	Nil	Nil	Nil
Technical Staff	20	Nil	Nil	Nil

Criterion III

Part – B

RESEARCH, CONSULTANCY AND EXTENSION

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Internal Quality Assurance Cell has been constantly motivating the research activities of the faculty and students of the institution. The cell has been motivating both faculty and students to actively participate in research programmes. There is increase in the number of quality publications, CDEs conducted by the institution, research awards received and PhD Guides. The visibility of the institution has increased because of these research activities. The research department is fully functional in carrying out various quality research projects for faculty and students. The college has provided seed money of Rs1,38,000/ for research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	47	88	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	58	56	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	57	137	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	8	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	-	From Management of University/College	3,00,000
Total	3,00,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
-	-	-	26	-	-	-

**3.18 No. of faculty from the Institution
Who are Ph. D. Guides
And students registered under them**

4
4

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	-
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3.21 No. of students Participated in NSS events:

University level	-	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="83"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Oral Hygiene Day, Voluntary Blood donation, National tooth brushing day, World AIDS day, World Cancer Day, World Dentists Day, Womens Day, World Health Day, Doctors Day, Vanamahotsava Observed,
- Swatch Bharath Campain was conducted during the year 2016-17.
- a survey of the campus including the canteen and its surroundings was undertaken and the workers of the canteen were educated regarding proper disposal of wet and dry waste and its importance in health and disease.
- On the occasion of World AIDS Day every year rally is organized by the Dept of public health dentistry
- Teacher's day was celebrated by the students of RRDCH
- Organ donation after death , awareness lectures were arranged in collaboration with RRMCH anatomy department
- World Anti-Tobacco Day is commemorated annually by organizing rallies in the field practice areas and organizing health education events at various factories and educational institutions.
- On the occasion of International Women's Day every year, the college organizes talks on women's empowerment with special focus on women's rights at workplace including maternity leave and provision of Crèche.
- Free Oral Health Camp was conducted at an old age home Sweets and, fruits were distributed to the elderly people.
- The college observes World Environment Day on June 5th every year by planting saplings in the campus.
- Oral health camps conducted by Public Health Department – 54
- School bags and cupboards distributed to schools on Founder's Day
- Beggar's Colony – Nirashritara Parihara Kendra – adopted and free oral health care provided
- Blind School 'Belaku' adopted and free oral health care provided.
- Appreciation received from the Red Cross Society for achievements in blood donation camps.

Criterion IV

Part – B

INFRASTRUCTURE AND LEARNING RESOURCES

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	-	-	-	-
Class rooms	4	4	Moogambigai Charitable trust	8
Laboratories		2	Moogambigai Charitable trust	
Seminar Halls	9	1	Moogambigai Charitable trust	10
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	152 nos DG set 1	15 nos DG set Volvo penta 250 KvA	Moogambigai Charitable trust	167 nos 2 DG sets
Value of the equipment purchased during the year (Rs. in Lakhs)	18,35,140/-	Rs. 20 lakhs DG set = 18,50,000/-	Moogambigai Charitable trust	56,85,140/-
Others	Ground floor+ 3	4 th and 5 th floors		G+5

4.2 Computerization of administration and library

Maintenance of what is already in existence:

- Administration office is computerized, and make effective use of computers for the following,
 - Maintaining academic records of the students, Staff data base,
 - Salary details,
 - Preparation of transfer and conduct certificates for the students
 - Process the applications for scholarships,
 - Students list, marks list of all the internal assessment examinations and university examinations And attendance.
 - Financial statements, annual statements of all accounts.
 - Online fee payment
 - Attendance record of students also computerized
- Computerization of the library through DEL NET services (book entry, generating book labels etc)
- For e journals HELINET subscription is made.
- NGL2.0.0 version for the help of auto issue, return and renewal and this also interact with RFID system for the theft detection.
- For book issuing and return, kiosk is installed in the library.

Licensed software are available in the library : Ciftmento, Sidexis.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4683	14,22,606/-	29	1,91,096/-	4712	16,13,702/-
Reference Books	430		10		440	
e-Books	300*					
Journals	59	36,50,612/-	10	80,000/-	69	**35,60,850/-
e-Journals	44	9,37,500/-	-	-	44	6,62,400/-
Digital Database	-	-	--	-	-	-
CD & Video	600	-	100		700	
Others (specify)	Book bank -70 books					

** The discrepancy in the amount from existing to newly added is because of the discount given by the journals.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	106+18 laptops	01		10	01	02	10	
Added	1							
Total	107+18 laptops	01		10	01	02	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Every year Teaching staff will be trained for using the library e-learning facilities.
2. For non teaching staff – MS office and tally class
3. Training programme on Kiosk usage for students and staff as and when new batch joins.
4. Uninterrupted internet service provided in the college
5. College offices and departments are provided with computers with internet which help in the day to day functioning of the college.
6. Networking facility is available between departments, which helps in exchange of patient details, radiographs and histopathology reports.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5 lakhs	
ii) Campus Infrastructure and facilities	15 lakhs	
iii) Equipments	20 lakhs	
iv) Others House keeping, Vehicle maintenance, fuel, cylinders		15 lakhs
Total :	55 lakhs	



Criterion V

Part – B

STUDENT SUPPORT AND PROGRESSION



Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students' Council continues to operate with periodic meetings Orientation programme for the fresh batch of 1st BDS students. Update of the Website Information regarding student support service is done through proper display and the same information is published in college prospectus. An Anti-ragging squad was formed comprising of staff and student representatives. New student members included in the various sub-committees of IQAC. Electronic display of the upcoming events, achievements of students and staff in both curricular and extracurricular events

5.2 Efforts made by the institution for tracking the progression

Regular monitoring of student performances and identifying the underperformance through Mentor-Mentee programs Regular remedial classes are conducted for under performers. During PTA parents are informed regarding attendance and performance of students .Progress report of post graduate students maintained 6 monthly.

Monthly Inter departmental meet is conducted to encourage postgraduates to present their clinical cases and research projects.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
573	138	0	02

(b) No. of students outside the state

Approx 410

(c) No. of international students

35

	No	%		No	%
Men	280	39	Women	431	61

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
128	06	01	18	-	153	67	07	02	41	0	119

Demand ratio 1:1.4

Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Library has been equipped with special books for preparation of NEET and other competitive exams
2. NEET Coaching classes in all related subjects have been conducted by respective faculty.
3. Guest lecturers on future prospects after BDS and MDS held by eminent faculty to guide students for their.

No. of students beneficiaries

55

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling and career guidance is given by renowned professionals for furthering their careers through lectures and workshops.

Counselling cell is working in the institution to give guidance and support to those students with behavioural problems and who need moral support.

Identifying slow learners, Mentor mentees programme and Interaction with parents are all part of the counselling programme.

No. of students benefitted

55

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	55

5.8 Details of gender sensitization programmes

Vishakha committee in the campus has been active conducting Awareness programmes on women empowerment to break the social stigmas .Celebration of womens day with cultural activities related to women empowerment.

The committee members have regular interaction with the students of all years to check for any issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	24	1487500
Financial support from government	24	1,161,240
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed NIL. Grievance redressal cell is active in the institution.

Criterion VI

Part – B

GOVERNANCE, LEADERSHIP AND MANAGEMENT

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- To conduct high quality dental education programme at undergraduate, post graduate and post doctor level.
- To help foster acquisition of knowledge in basic behavioral and clinical sciences so as to prepare the graduates to enter the general practice of dentistry, dental specialties, research and teaching.
- To encourage research in areas of fundamental oral biology, dental medicine, and disseminate this knowledge through discovery oriented methodologies.
- To provide comprehensive primary and specialized oral health care to people of all socioeconomic cultural groups and inform the public about the prevention and treatment of oral diseases.

MISSION

- To be a nationally recognized dental college known for innovative educational programme research, transfer of scientific knowledge, superior skills of a graduate and the highest degree of oral health service.

6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System in place. It ensures a smooth functioning of the institution. The IT department of the Institution manages the MIS with continuous updation to the same. The suggestions given by the Governing Body, Academic, Administrative and Examination committees are considered and implemented under the leadership and guidance of the Principal. The Heads of departments ensure the smooth functioning of their department activities in coordination with other Staff members of the department. Regular interactions with stakeholders does take place and their valuable feedbacks are received and are considered for continuous review and revision which are relevant to the changing needs of higher education.

Institution has upgraded the Biometric attendance system (Teaching and Non-teaching Staff / Postgraduate and Undergraduate students)

Online patient registration system is in place.

CCTV's cameras have been installed for overall supervision.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has constituted separate curricular committees for UG and PG under IQAC; Students are nominated to these committees. Participative decisions are drawn and implemented.

Regular meetings are held by the Principal and Academic Dean along with Heads of different departments as well as the academic in-charges to upgrade the curriculum, examination pattern and teaching methodology

Learner need based innovative curricula and enrichment courses are initiated by the college.

The curricula are redesigned to maintain competitiveness.

Continuous Performance assessment cards, Mentorship and Personality development lectures are initiated. Case based learning is promoted.

Value Added programs delivered through workshops and CDE's are regularly conducted. These programs go beyond syllabus and aim to impart knowledge and skills in various oral health care areas.

6.3.2 Teaching and Learning

The teaching learning outcomes are monitored on regular basis both – at the department and college level. Academic calendar will be prepared and strictly adhered.

Review of the course contents by the department's heads before starting the teaching learning programmes. Didactic lectures, chair side discussions, small group discussions, case based learning, viva-voce are frequently organized.

In addition to classroom , learning is all through: clinical postings, by actually performing speciality wise procedures, preclinical laboratory training, practicals, student projects, seminars, interactive learning, continuing dental education ,PBL ,Integrated Teaching ,self directed learning through use of library ,internet, journals, back volumes, and tutorials, personality development skills, community interaction, participation in conferences, and through co-curricular activities.

The college lays special emphasis on the slow learners – the student mentorship program and special lecture classes with a one to one interaction are conducted regularly.

The CD's on lectures by the faculty are made available in the library for revision of the lesson by the students. These CD's are updated at the start of the session.

Continuous performance assessment is practiced at all subjects at UG and for PG through log book tracking. Continuous performance assessment is practiced at all subjects at UG and for PG through log books.

Regular assessment of the students are carried out through weekly tests, internal assessments, clinical and practical tests

Institution continuously upgrades ICT enabled learning, problem based learning and evidence based learning.

Inter Departmental Educative Academic Sessions are conducted every month.

6.3.3 Examination and Evaluation

Examination processes are transparent and well planned.

Frequent class tests are organized to check the overall improvement. Weak students finding difficulty in grasping the course contents are allotted extra assignments and tutorials.

Internal and University examinations are held on a regular basis and strictly adhered to, as per the academic calendar. Objective and descriptive type of exams are regularly conducted.

Students with a minimum of 75% attendance will be eligible to take University Exams.

Security of the examination system is ensured by deploying CCTV camera.

During the departmental induction program, students are informed of methods of evaluation

The Institution follows evaluation process as per the guidelines of the University

The Evaluation processes consist of continuous assessment of students through regular Internal Assessments Examinations.

All departments have prepared question bank and is available for users.

Each department has prepared CPA cards for continuous performance assessments of students

The marks of internal assessment exams are shown to the students and the signature of the students obtained. The marks are displayed on the notice board. The parents are informed about the students who have performed poorly.

An examination grievance cell is constituted at each department monitored by Dean [Examination]. The evaluated answer scripts of Internal Assessment are given to the concerned students and if any grievances are there, are attended.

Innovative evaluation methodology which may include Open book tests, Unit tests, Mock examinations, Seminars, Assignments, Projects, Quiz, Debate in place at the discretion of the course teacher.

6.3.4 Research and Development

- Research and Ethics committees formed under IQAC incorporating faculty and students
- Activities and plan of action of the committee clearly defined.
- Scientific Review Board and Institutional Ethical Committee continuously monitors to provide quality research, which aims to contribute to the dental fraternity and population at large with the research outcome.

- Independent and dedicated research department established in the campus
- Research department with state-of-the-art equipments
- The institution has a MoU with Central Research Unit of Rajarajeswari Medical College and Hospital. Postgraduate students are trained on minimum of one major research equipments.
- All departments have research facilities in the form of advanced equipments and specialty journals
- Research methodology sessions, IPR orientation are conducted
- Interdepartmental meetings are conducted to know the research issues in general about all the departments
- All faculties have identified a topic of research, submitted synopsis and obtained clearance from the ethics committee
- Research budget is included in the institution's budget
- Provision for seed money funding for research is in place and reflected in budget
- Student projects are also provided seed money
- Financial assistance provided to all faculty to attend conferences
- The hospital provides advanced oral health care services in all nine departments
- Latest and advanced equipments used for consultancy services
- The institution has formed MoUs to provide consultancy services to various NGOs and GOs
- MoU with ESI
- Consultancy services also provided to the society through dental camps
- The institution undertakes extension activities throughout the year
- A dedicated and full time extension officer supervises all the extension activities
- Department of Public Health Dentistry conducts regular and special dental camps
- Special camps like blood donation camps, Anti-tobacco rally, World Health Day rally and awareness exhibitions are organized once in a year
- Regular school dental camps organized
- Outreach programmes are organized in collaboration with various organizations like NGOs, schools, gram panchayats, self help groups etc.
- The institution has adopted villages under Agara gram panchayat for providing dental health care
- Community awareness programmes regarding communicable and non communicable diseases, safe drinking water, water and air borne diseases etc.
- Participation in National Health Programmes like Anti-tobacco day, HIV programmes
- Other extension activities such as women's day, teacher's day, earth day etc. are organized
- Research activities are undertaken by the postgraduate students in collaboration with various government and private academic organizations
- Participation and organization of community awareness programmes and National Health programmes

6.3.5 Library, ICT and physical infrastructure / instrumentation

Paperless Clinics

In accordance with our policy of green earth, we have bought in paperless clinics where op card system has been replaced with computerized referral and treatment entry system where all patient and treatment details are handled through computer entries.

Wi Fi

The campus has been made wifi enabled to help student & staff to have instant access to internet. Hostels also have been given Wi Fi facility across the campus.

Establishment of Research Department

A separate department of Research & Publication has been established with a Professor designated as in-charge. The department has been provided with the latest Real Time PCR machine and all necessary

accessories to carry out Research. The department serves not only our college but helps Post Graduate from many other Institutions to carryout dissertation works.

Journal of Health Sciences & Research

A Copernicus indexed journal titled Journal of Health Sciences & Research is being published by the institution . Many of our staff and staff of other Dental & Medical Institutions actively take part in publishing their works.

Library as learning resource.

The best practices are constitution of committee for infrastructure and learning resources incorporating student's members. The committee collects feedbacks from library users on 50 indicators and after analysis initiates actions for improvement.

The college has library advisory committee with excellent infrastructure.

Book bank facilities, interlibrary exchange, and timings of the library are well user friendly. Library is fully computerized and automated. good number of both national and international journals, and state of the art e-library, electronic digital processing cell is EDP cell and printing facilities are provided with sufficient space and facilities for different users.

The institution has constituted condemnation committee which evaluates infrastructure and learning resources across institutions and submits recommendations for improvements.

Committee for ICT services evaluates the entire education systems and recommends areas for improvement.

ICT integration at all constituents of the system and users are well trained in using the facilities. Wi-Fi facilities are provided across the campus. All the sections and departments have computers and internet.

Library users awards are given

Maintenance of Infrastructure: A committee and Assoc- Dean Administration monitors and maintains repair of the infrastructure facilities services and equipments. A workshop and trained work force is available. The infrastructure committee evaluates the needs of the infrastructure. Appropriate expansion is made only after such assessment. The infrastructure complies with regulatory norms and is optimally utilized for its varied activities. The college auditorium is utilized for numerous activities of the community.

ICT as Learning Resources: A central computing, scanners and printers and coral, photo shop operators and necessary software's and accessories are provided. All the faculties are trained in using ICT enabled services for preparation of CAL power point and such other course material. All the departments have computers and other accessory facilities including appropriate softwares, faculty and students are trained in effective and efficient use of facilities for teaching learning and administrative activities. LCD s are regularly employed .in addition institution has electronic digital processing cell (EDP cell).The college has annual maintenance contract for maintenance of all ICT enabled services across the campus, one learned and competent person is posted on the campus to meet the ICT service and maintenance needs.

Other Facilities: Infrastructure facilities are augmented from time to time. Excellent infrastructure for academic, cultural, sports & campus life activities provided. To increase Library Resources & Adopting new technology for Library implementation. Addition of E-Books and E-Journals Digital & Virtual Library, Adopting Biometrics system while entry & exit.

6.3.6 Human Resource Management

The College has specific policies and processes for Human Resource Management.

At the end of each academic year the Governing body and Management reviews the existing positions and identifies personnel for various teaching and non-teaching positions.

The management makes appointments through prescribed procedures.

In order to enhance capacities of staff need-based training/workshops are organized for faculty, administrative, and supportive staff. Staffs are encouraged to attend CDE programmes, Hands on course and workshops, Conferences and Conventions conducted by the university and other organization at National and International level.

Recreation programmes are also organized regularly for teaching, non-teaching and supportive staff.

Faculties are subjected to evaluation by students through feedbacks, and by self-performance appraisal once in year and through personal interviews. Based on this faculty training needs are identified. Appraisal Non-Teaching staff is regularly carried out. Confidential report about non teaching staff are received annually Increments, promotions are based on such reports

The policy of the institution is to support professional development of the faculty. To ensure this policy adequate budgetary provision has been made in annual budget to sponsor faculty for conferences and CDE programmes. Special leave to attend seminars, conferences CDE programmes has been provided to staff. Staffs are encouraged to join PhD programme run by the institution.

Faculties are provided adequate and suitable office accommodation at their work places.

Attendees have been appointed to attend to their needs. HOD's are provided individual computers in their offices. There is a separate reading room for staff in the main library. Staffs are provided separate section in the college canteen.

Any further need is assessed by their requests and are attended through HR Associate Dean

6.3.7 Faculty and Staff recruitment

The institution has Faculty Recruitment Policy.

- The existing faculties strength and category are rigorously monitored by Associate Dean HR
- Any deficiencies in such faculty as and when arises are identified, Necessary actions are initiated to recruit such faculties by giving advertisement on website and news papers.
- Faculties from outside state and with PhD qualifications preferred
- College has to constitute a recruitment committee/ staff selection committee incorporating Management representative, Head of the institution, Specialty subject HOD as member of committee.
- The committees are receiving the applications, scrutinizes the eligibility and calls for discussion/interview
- If any further technical skill is required, the committee shall inform the candidate to perform
- On successful completion of interview, the candidate will be selected

6.3.8 Industry Interaction / Collaboration

MOU's with the following agencies have been established;

- The Bangalore J P Nagar Rotary Trust, J P Nagar, Bangalore
- Rotary Bangalore Muthappa Attavar Memorial Hospital, Channasandra, Bangalore
- Matruchaya Trust, Krishnashraya Dhama, Agara Village, Bangalore
- Nirashtithara Parihara Kendra, Bangalore
- Omkar Ashram, Vishwamitra Vidyalaya, Utaarahalli, Bangalore.
- ESIC Model Hospital
- Samrakshana seva Trust Samrakshana Ananthashrama, Kengeri Upanagara, Bangalore
- Orphan Children Home, Bidadi Hobli, Ramanagara Taluk
- Sneha Jyothi Orphanage, Kumbalgodu, Kengeri Hobli, Bangalore
- Dhantha Bhagya Scheme

Tie Ups

- Smile Train Department, BMJH, Vasanthnagar, Bangalore
- Christian medical College, Vellore
- Karnataka Cancer Society, Malleshwaram, Bangalore
- Parinaam Foundation, Kormangala, Bangalore
- St Johns Medical College, Johnnagar, Bangalore
- Youth for Seva, Konanakunte, Bangalore.

6.3.9 Admission of Students

Admission of Students are done through CET, AMPCK, KRLMPCA, NRI and Management quota

BDS and MDS admission are made as per the consensual agreement between the management and government approved by the Supreme Court. The number of BDS intake for 2016-17 is 100 and MDS intake in 9 specialities for 2016-17 is 46.

The seat matrix for UG and PG admissions is as follows.

UG Admissions

CET: 25 Seats

AMPCK : 55 Seats

Management Quota: 20 Seats

PG Admissions

PG CET: 8 Seats

KRLMPCA PGET : 38 Seats

State government conducts Common Entrance Test. Eligible candidate's gets admission through counseling.

For minority students, separate entrance exam (KRLMPCA, AMPCK) is conducted. Those candidates who qualify get admissions through counseling

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Contributory Provident Fund for faculty • Group Insurance cover has been given to staff. • Management provides financial support to faculty for presenting Scientific papers at National and International conferences. • Special leave to attend seminars, conferences CDE programmes has been provided to staff. • Staffs are encouraged to join PhD programme run by the institution. • Faculties are provided adequate and suitable office accommodation at their work places. Attenders have been appointed to attend to their needs. HOD's are provided individual computers in their offices. • There is a separate reading room for staff in the main library. • Staffs are provided separate section in the college canteen. • Staff quarters facility available for Faculty • Leave facilities for staff includes CL, EL, SL, RH, OOD, Study Leave and Maternity Leave. • Free Medical and Dental treatment and investigations including blood tests, x-rays etc are given to staff and their dependents. • Loans without interest are granted to staff whenever needed. Advance to meet emergency expenditure of the staff • Flexi-timings provided for medical reasons • Gym and indoor sports facility available • Creech facility for Children of Staff is provided. • Bank and ATM facility present.
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	<ul style="list-style-type: none"> • Establishment of Staff Recreation Club. • Time bound Promotions and Increments for Faculty • Faculty club in place
Non teaching	<ul style="list-style-type: none"> • Free Medical and Dental treatment and investigations including blood tests, x-rays etc are given to non teaching staff. • Contributory Provident Fund for non teaching staff • Group Insurance cover has been given to non teaching staff. • Leave facilities for Non teaching staff includes CL, EL, RH and Maternity Leave. • Loans without interest are granted to staff whenever needed. Advance to meet emergency expenditure of the Non Teaching staff • Flexi-timings provided for medical reasons • Gym and indoor sports facility available • Uniforms for the supportive staff • Financial aid to educate the children of supportive staff • Festival advance, Marriage Advance and Gifts for Non teaching staff. • Bonus for administrative and supportive staff • Refreshments during working hours for administrative staff.
Students	<ul style="list-style-type: none"> • Placement committee in place. The Career Guidance provides training for students to enhance their employability, in addition to providing information on job availability. It fosters partnerships and linkages with the corporate sector for placement and training opportunities. • Free Medical and Dental treatment and investigations including blood tests, x-rays etc are given. • Gym and indoor sports facility available for students. • The institution regularly organises student welfare activities, helps in students' counseling. • The institution provides student scholarships, financial aid, food tokens and stationery material, book bank facility to the less privileged students • The institution organises orientation programmes for the first year students on all matters relating to academics, student discipline and services. • Group insurance for students is initiated.

6.5 Total corpus fund generated

2 laks

6.6 Whether annual financial audit has been done

Yes



No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RGUHS LIC, DCI Inspection	yes	Dean Academics
Administrative	No	-	yes	Dean Administration

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

Results of internal examination are declared within 10 days of the last examination.

Our Institution is affiliated to RGUHS University, the University declares the result within 1- 2 months after the last practical exam, and the affiliated colleges do not have any authority over it.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are held as per the schedule and are conducted as per university norms. CCTV Cameras has been installed in the Exam Halls for prevention of any Malpractice during Exams.

Online question paper, which will be released by the university just 15 minutes before the start of the examination.

The University Examination committee recommended an average of two evaluations for BDS examinations and an average of four evaluations in case of MDS examination. Undergraduate examination papers are valued in two different centres independently, all the papers are coded, and the transparency in evaluation is maintained.

External and Internal examiners are appointed by the University.

University regularly conducts Board of Studies meetings (UG and PG separately) and faculty from this institute are represented.

Results will be announced online once the evaluation process is complete.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy in selection of the staff

Encouraging suggestions from institutions through UG and PG board members

6.11 Activities and support from the Alumni Association

Regular meeting of Alumni association is organized. The members of this association give valuable suggestions for the upliftment of the college.

6.12 Activities and support from the Parent – Teacher Association

In the beginning of the academic year it is mandatory that parents of I yrs' students attend an Orientation on all academic programmes and student support services offered on campus.

Departments organise a one-on-one dialogue with parents whose children need further support and counselling services to enhance performance. The parents are informed about the students who have performed poorly in the Internal Assessments.

The Parents and their close relatives of graduating Interns are invited for the Graduation day.

6.13 Development programmes for support staff

Regular English classes are conducted for support staff.

Demonstration and training on Principles and Handling of fire Extinguishers for Supportive Staff

Lectures taken on Time management, Working Knowledge of Computers,

Training on communication skills, updated software

Orientation programme on life and health insurance

Reinforcing sterilization and personal protection protocols

Training on biomedical waste Management ☐ ☐

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institution, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water and energy conservation and waste management.

Some of the initiatives are as follows:

Energy efficient lighting – LED lights and energy efficient PL lamps which consume less power are used in the College.

Use of Renewable Energy: Solar hot water systems are used in the hostel.

An Energy Audit has been initiated and measures are being taken to increase the use of solar energy on campus.

The existing RO plants supply potable water for the entire college.

Eco initiative practices such as rain water harvesting system

Hospital waste and Bio-waste management. Segregation of waste, Solar powered lights, Safe disposal of laboratory wastes are in place.

A lot of stress is given on gardening and tree plantation.

Entire college campus is made No Smoking Zone.

Encouragement for Green and clean environment, Reducing paper consumption, Reducing power consumption and Reducing wastage of water.

Criterion VII

Part – B

INNOVATIONS AND BEST PRACTICES

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- The institution has appointed one Reader from each department to ensure that the interns are adequately trained and complete the quota of work assigned to them. This will make certain that the graduating students will be capable of handling the cases they will encounter in routine practice.
- Various programmes such as Introduction to IAS coaching, Research in Dentistry – Directions and Dimensions, Current Concepts in Oral Cancer, Basic Life Support (BLS) course, field visits were organised for the benefit of the students.
- Classes in Basic Sciences are regularly conducted for the post-graduate students by inviting faculty from the Rajarajeswari Medical College & Hospital to prepare them for their MDS examinations.
- The Post-graduate students have been assigned with the task of conducting lecture classes for the Under-graduate students. However, the respective PG guide has to be present in the lecture hall to ensure smooth conduct of the same. This practice will make the Post-graduates competent in taking lectures as well as increase their understanding of the subject.
- CCTV's have been installed in the classrooms, clinics and other important areas so as to ensure more accountability and constant monitoring. These are continually monitored by the designated staff.
- Several CDE programmes and workshops have been conducted for the benefit of the students and staff of the institution. This has helped them keep updated with the subject.
- The patient management software was upgraded with the revised treatment charges and billing. Owing to this record maintenance has become easier. Patient's record, treatment history, follow-up appointments can be easily accessed. In addition, revenue generated by each department as well as the institution can also be regularly monitored.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

ACTION TAKEN REPORT 2016-17	
PLAN	ACTION TAKEN
<ol style="list-style-type: none"> 1. To make the graduating BDS students aware of the NEET process. 2. To conduct NEET coaching classes for the interns. 3. To expose the post-graduate students to dental implants. 4. To conduct faculty development programmes for the staff. 5. To fulfil the social responsibility of the institution towards the underprivileged and the needy. 	<p>A NEET Orientation Programme was organised by the institution on 26.10.16. The speaker was Dr. Shiva prasad BM who gave the students an overview of NEET.</p> <p>Selected staff from each specialty conducted NEET classes for the interns so that they would be adequately prepared for the entrance test.</p> <p>An Implant Hands-on Course was organised by the college in association with MIS for the post-graduate students on 20.12.16.</p> <p>The following programmes were organised for the benefit of the staff.</p> <ul style="list-style-type: none"> - Train the Trainer (TOT) programme was organised by RGUHS, Karnataka at the institution on 19.11.16. - TOT sensitization programme by IQAC, RRDCH on 08.02.17. Resource person – Dr. Munir Ahmed, Director of Curriculum Development, RGUHS. - Workshop for sensitization of teachers and examiners to student assessment practices at the institution on 13.04.17. - Our institution undertook an initiative titled “Christmas with Orphans” where an amount of Rs.10, 000/- was collected to donate new clothes to children of the Sneha Jyothi Orphanage. - Blood Donation Camp was organised in our institution on 08.09.16 in association with Lions Club of Bangalore South. This initiative has been a part of our calendar since the last many years.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Monthly Clinical Meet
- Celebrating festivals and observing important days in the calendar

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Energy Conservation: The institution has deputed non-teaching faculty from the Maintenance Department to regularly visit the departments and ensure minimal wastage of electricity.
- Solar Panels: The residential hostels on-campus are equipped with solar panels for heating water and lighting, encouraging the use of renewable energy, as well as saving carbon-based sources of electricity.
- Bio-hazardous waste management: Segregation of wastes is done according to guidelines prescribed by Karnataka State Pollution Control Board (KSPCB). In brief, regulated medical wastes are colour-coded and incinerated. Treatment of sharps is performed at source to prevent sharps injuries; recycling of lead and mercury is done through government certified agencies; separate enclosures housing infectious and non-infectious
- Waste have been constructed on-campus. All bags used to store waste are recyclable and are purchased through a government-authorized vendor.

7.5 Whether environmental audit was conducted?

Yes



No



The institution conducts an informal Green Audit of its campus and facilities.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strengths

- Extremely competent faculty who have acquired additional diplomas and fellowships in their fields of interest in addition to their MDS prescribed by the RGUHS, Karnataka.
- Large number of programmes conducted for the benefit of faculty and students.

Weakness

- Insufficient under-graduate students pursuing post-graduation in the varied specialties of dentistry.

Opportunities


- Work towards tie-up with international universities.

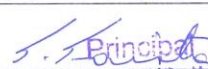
Challenges

- Work towards getting NABH accreditation for the hospital.

8. Plans of institution for next year

- To conduct value added programs for students.
- To be part of a national conference.

Name Dr. Girish H.C

Rajarajeswari Dental College & Hospital
 No. 14, Ramohalli Cross,
 Kumbalgodu, Mysore Road,
 Bangalore - 560 074
 Signature of the Coordinator, IQAC

Name DR. S. SAVITA

Rajarajeswari Dental College & Hospital
 # 14, Ramohalli Cross, Mysore Road,
 Kumbalgodu, Bangalore - 560 074
 Signature of the Chairperson, IQAC

Part – C

ANNEXURES

ANNEXTURE I

1/12/2018

MBBS & BDS.jpg (850x1170)



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4th ಟಿ ಬ್ಲಾಕ್, ಜಯನಗರ, ಬೆಂಗಳೂರು - 560 041.
Rajiv Gandhi University of Health Sciences, Karnataka
4th T Block, Jayanagar, Bengaluru - 560 041

Ref: No.RGUIIS/DSW/COE/2016-17.

Date: 21-03-2016

NOTIFICATION

Calendar of events for admission to **M.B.B.S and B.D.S. courses** for the academic year **2016-2017** is hereby notified as follows:
Reference: Orders of Hon'ble High Court of Karnataka in W.P.Nos. 20757/2015 & 20758-20782/2015 dated 11-09-2015.

Sl. No.	DESCRIPTION OF EVENTS	SCHEDULE
1.	Last date of admission.	30-09-16
2	Commencement of academic session	01-08-16
3	Online uploading of admission statement on RGUIIS website www.rguiis.ac.in , along with the latest students' clear colour photos by email the list of students admitted to rguiisregistrar@gmail.com and rguiisadmissions@gmail.com .	30-09-16 before 5.30 P.M.
4	Remittance of admission fees payable to the University through online payment,	03-10-16 before 5.30 p.m.
5	Getting admission register certified by the Registrar or his designated official of the University and producing the proof of having remitted the prescribed fee to the university (attested photocopies of the same to be left with University)	06-10-16 before 5.00 P.M.
6	Last date for submission of online entered printed admission statement with originals of the required documents including eligibility certificate (wherever applicable) of all candidates admitted, to the Registrar in person.	19-10-16 Before 5.00 P.M.
7	College wise Verification of documents for 'Admission and Eligibility Statement'.	24-10-16 to 19-11-16
8	Last date of Submission of deficient documents and fees as pointed out during verification with a fine of Rs. 200 per day per student.	Ten working days from the date of verification
9	Tentative last date for hosting 'Admission and Eligibility Statement' in the University web site www.rguiis.ac.in .	Ten working days from the last date prescribed for receipt of deficient documents
10	Tentative last date for posting the hard copy of approved and disapproved list of students to the Principals of the concerned institutions.	Five working days from the date of hosting.

Note:

- The admitting college should have been notified as affiliated to the University with permission to admit students for the concerned course for the year 2016-17 before the last date of admission.
- Request for correction of name in the on line admission statement will not be entertained. Entry of names in the on line admission statement, by itself, does not vest the right of admission approval.
- If any of the above date happens to be a holiday, the following working day shall be taken into consideration.
- Admission Register shall contain the date, amount and the number of the receipt corresponding to the name of the student and signature of the student.
- Those names that could not be uploaded in the online admission statement for whatever reason, should be indicated in bold letters in the e-mail to be sent and in the admission register to be submitted to the University. Hard copies of the same must be submitted to the office of the Registrar and Vice Chancellor in person in duplicate and an acknowledgement be obtained from the designated official of the respective offices during the office hours of the next working day. Otherwise, such admissions will not be accepted.
- Exact date of verification of documents for admission approval will be intimated to the college by the University. The Principal and the concerned official of the college must be present on the specified date without fail with any other document that they may wish to submit. University will go ahead with verification of documents pertaining to their college even in their absence.
- No correspondence shall be made to the college regarding deficient documents and fees except during verification. Principals are expected to keep track of the deficiencies and fulfill them well before the last date prescribed without any prompting.
- Principals of the institutions should download the approved and disapproved list of students and display the same in the college's notice board and web site and discharge all disapproved students immediately. The University shall not entertain any further correspondence from any anybody regarding disapproved students.
- Exact dates of commencement of Theory & Practical examinations and date of declaration of results will be notified by the Registrar (Evaluation) separately.

[Signature]
REGISTRAR

To:

- The Principals of all the concerned affiliated colleges.
- RGUIIS web site

Copy to:

- Secretary to Governor, Raj Bhawan, Bengaluru 560 001.
- Secretary to Medical Education, Dept. of H & FW, Govt. of Karnataka, Vikasa Southa, Bengaluru 560 001.
- Director of Medical Education, AYUSH, Bengaluru 560 009.
- All officers of the University / All Sections in the University / ARS Regional Centers.
- Officer in charge, KEA, COMEDK, KRLM,
- PA to Vice- Chancellor, Registrar, Registrar (Bva), and Finance Officer, RGUIIS, Bengaluru.



1/12/2018

coe for Bds course 2016-17.jpg (640x876)



RAJARAJESWARI DENTAL COLLEGE & HOSPITAL
4th & 5th Floors, 1st Floor - 560 041
Rajiv Gandhi University of Health Sciences, Karnataka
4th & 5th Floors, 1st Floor - 560 041

Email: registrar@rguhs.ac.in

Tel: 080-26961928

Ref. No. DSW/COE/2016-17

Date: 03/10/2016

REVISED NOTIFICATION

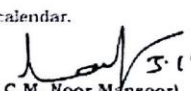
- Ref: 1. RGUHS Notification no: DSW/COE/2016-17 dated: 21/03/2016
2. The order of Hon'ble Supreme Court of India in W.P (civil) No(s) 652 of 2016 dated 27/09/2016
3. RGUHS circular no: AC2-Adm/MDS/02/2016-17, dated: 29/09/2016

Calendar of events for **BDS course** notified by the University on 21/3/2016 for the admissions made for the academic year 2016-17 **is hereby revised only to the extent noted below.**

Sl. No	Description Of Events	Revised Dates
1	Last date for admission	07/10/2016
2	Online uploading of admission statement on RGUHS website www.rguhs.ac.in , along with the students' photos. (Compulsory) and Submission of list of candidates admitted, by email to registrar@rguhs.ac.in	07/10/2016 before 5:30pm
3	Remittance of admission fees payable to the University through online payment.	13/10/2016 before 5:30pm
4	Getting admission register certified by the Registrar or his designated official of the University and producing the proof of having remitted the prescribed fee to the university (attested photocopies of the same to be submitted to university)	17/10/2016 before 5:00pm
5	Submission of hard copy of the e-mail containing the list of candidates mailed on 07/10/2016 in duplicate to Hon'ble Vice Chancellor and Registrar in person. (Please obtain acknowledgement from the respective office).	17/10/2016 before 5:30pm
6	Last date for submission of online entered printed admission statement with originals and photocopies of all required documents, including eligibility certificates of all admitted candidates to the Registrar in person. (Please obtain acknowledgement from the respective office).	17/10/2016 before 5:30pm

Note:

- If the above dates happen to be a holiday, the following working day shall be taken into consideration.
- All concerned are hereby directed to strictly adhere to the above calendar.


(Dr. C.M. Noor Mansoor)
Registrar
RGUHS, Bengaluru

To:

- The Principals of all the concerned affiliated colleges.
- RGUHS web site

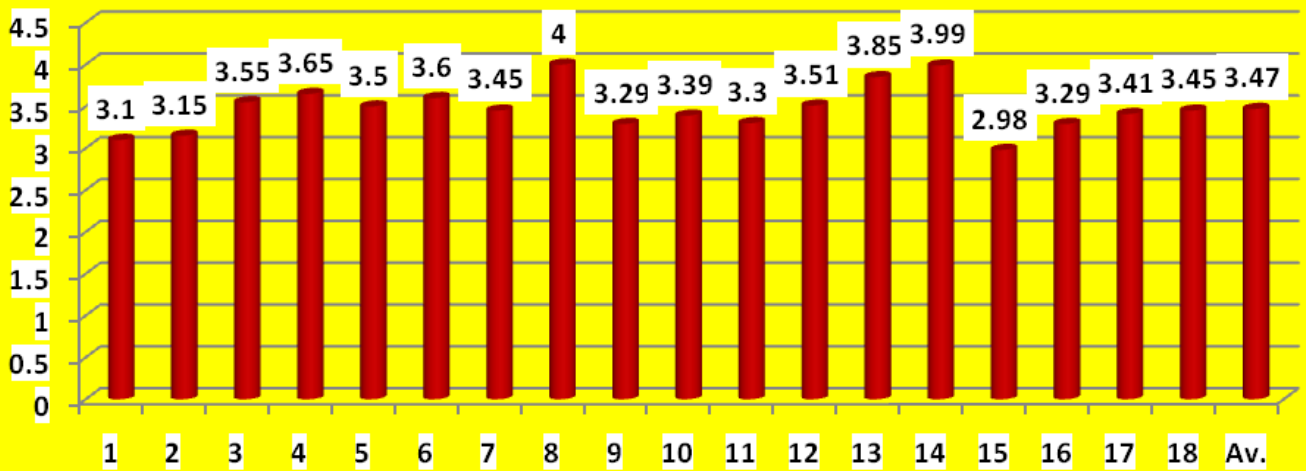
Copy to:

- Secretary to Governor, Raj Bhavan, Bangalore 560 001.
- Secretary to Medical Education, Dept. of H & FW, Govt. of Karnataka, Vikasa Soudha
- OSD to Hon'ble Vice Chancellor, Registrar (Evaluation), Finance Officer, RGUHS.
- Director of Medical Education, Amunda Rao Circle, Bangalore 560 009
- All officers of the University / All Sections in the University / ARS Regional Centers

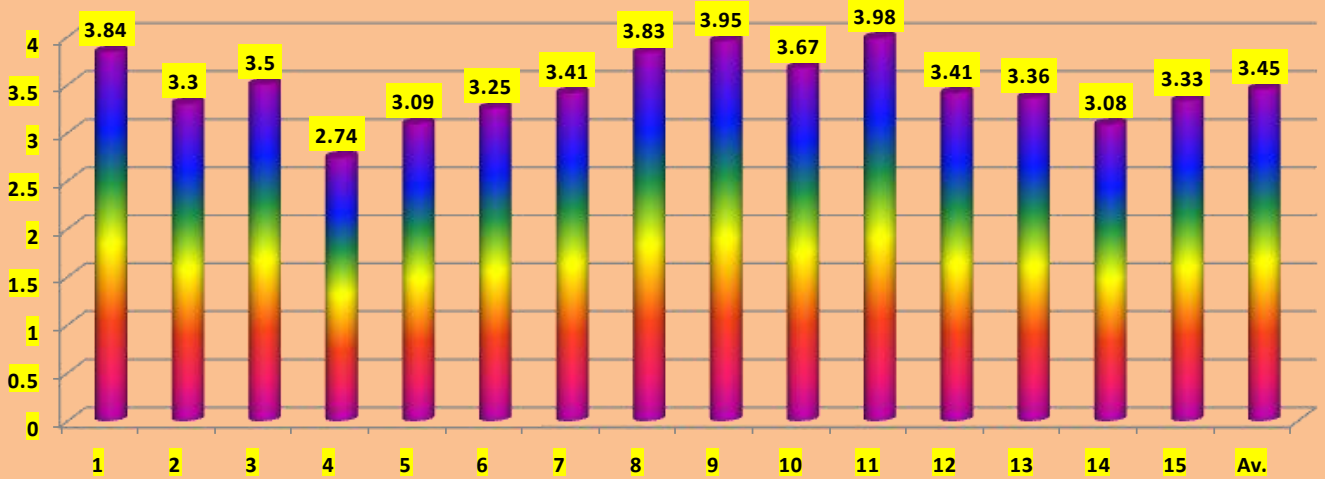
Source: <http://www.rguhs.ac.in/aff/2016-17/admission/calendar%20of%20events/cne%20for%20Bds%20course%202016-17.inn>



Central Library Feedback

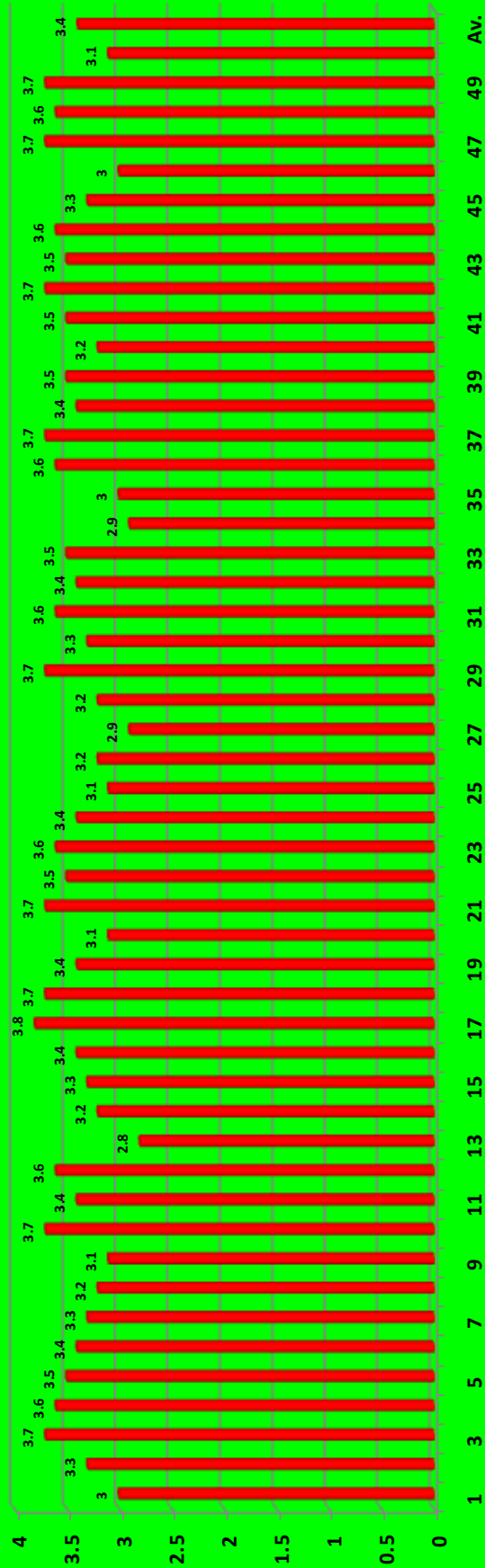


OVERALL RATING PROGRAMME

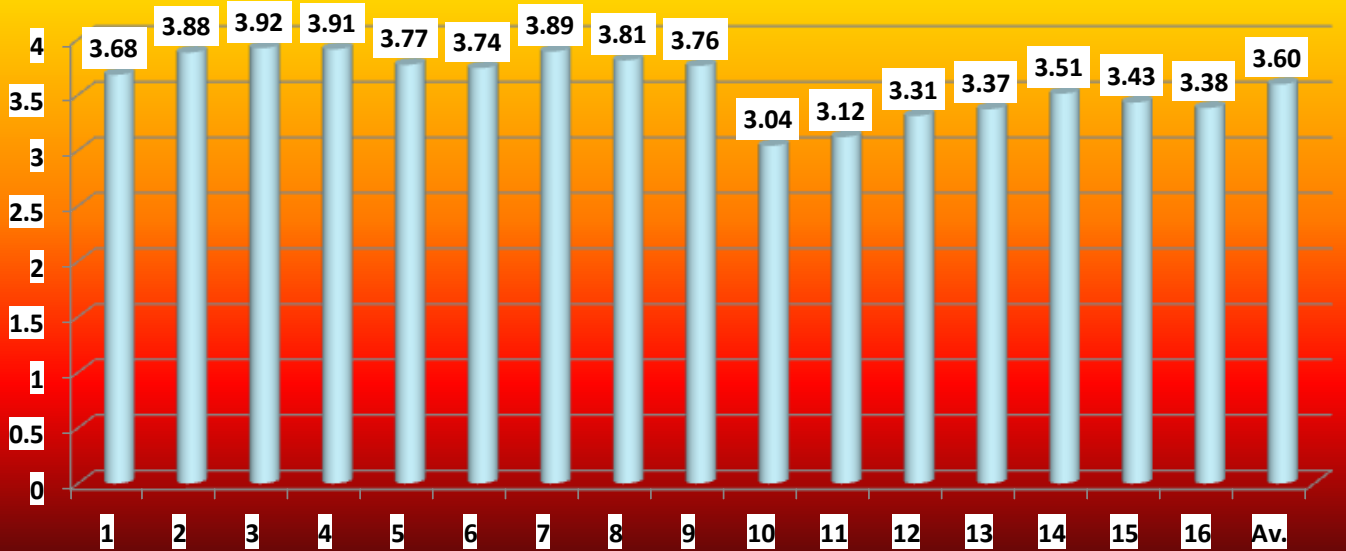




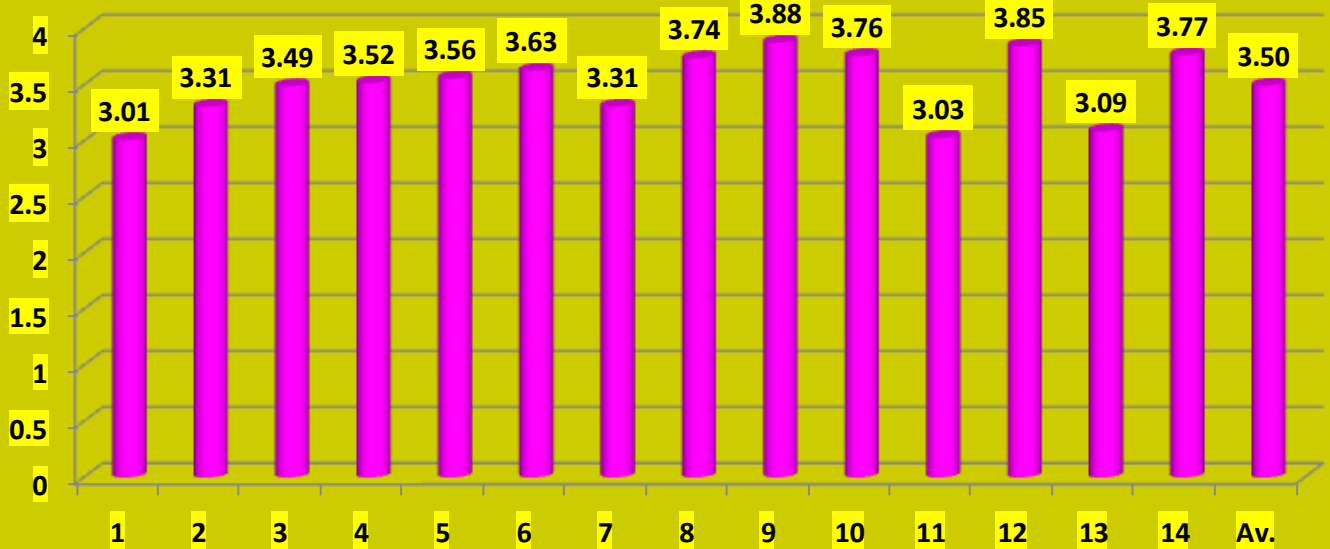
INFRASTRUCTURE FEEDBACK



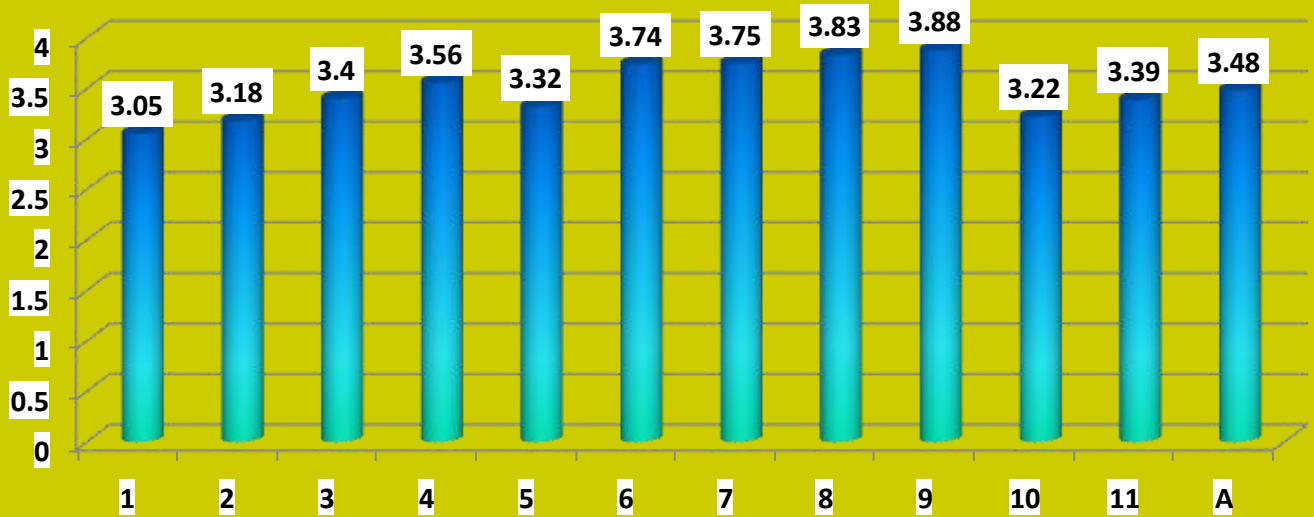
PARENT'S FEEDBACK



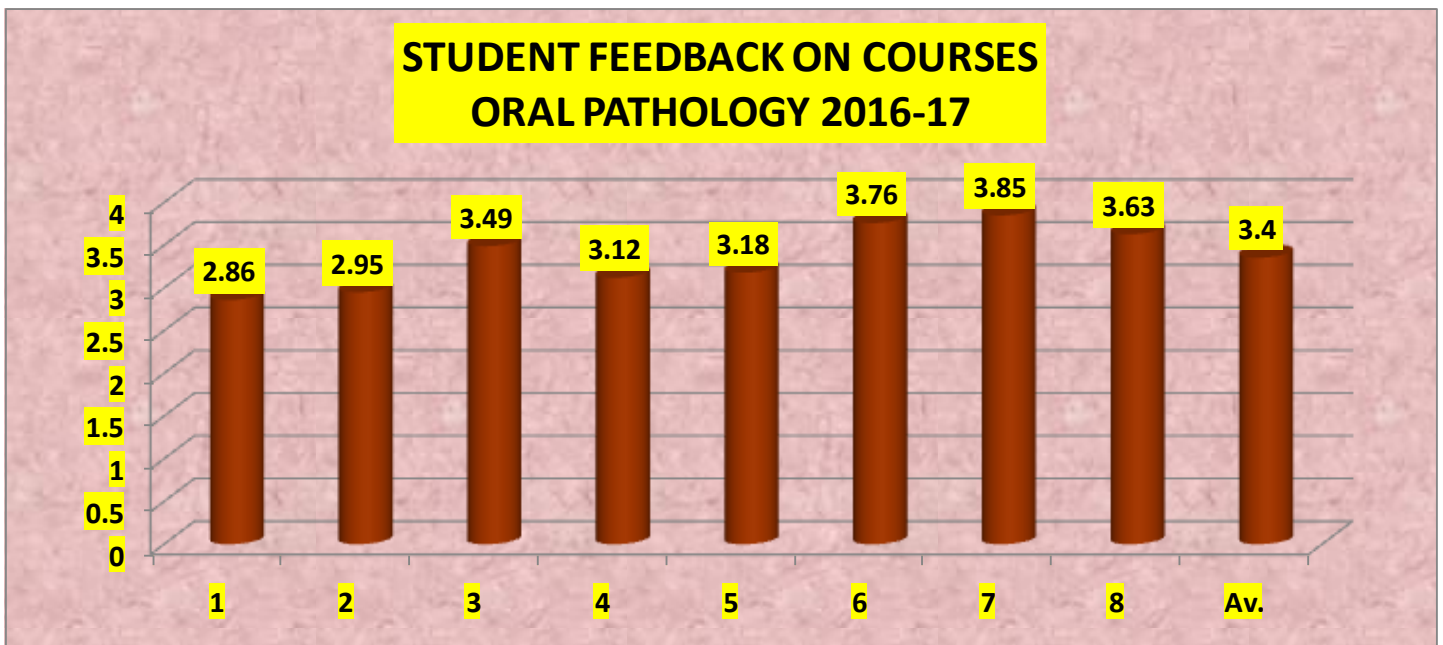
EVALUATION OF ORGANISATIONAL CLIMATE



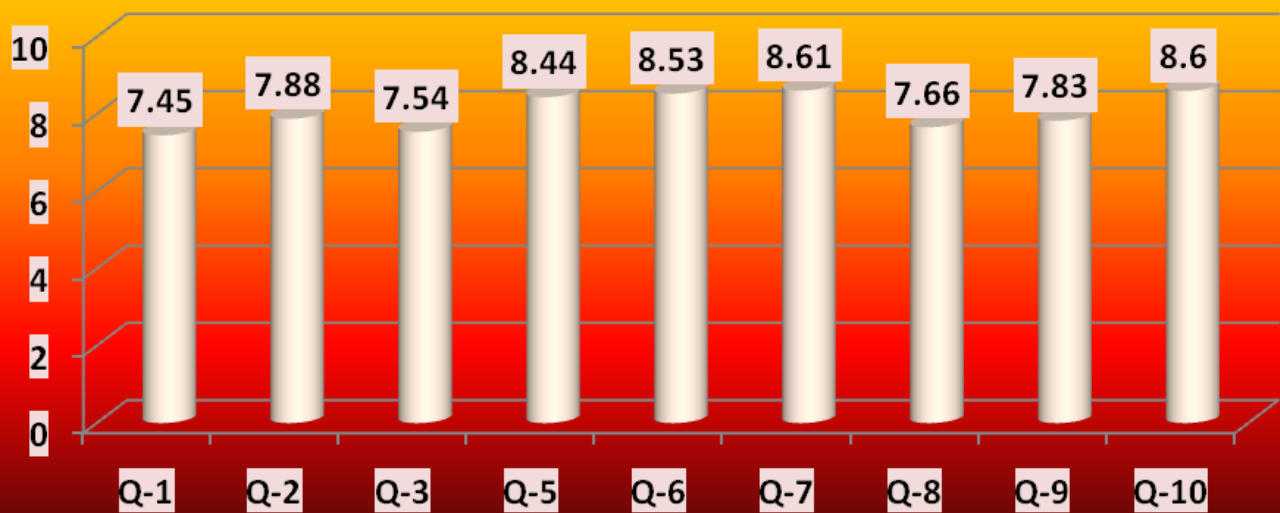
SERVICE FEED BACK BY PATIENTS



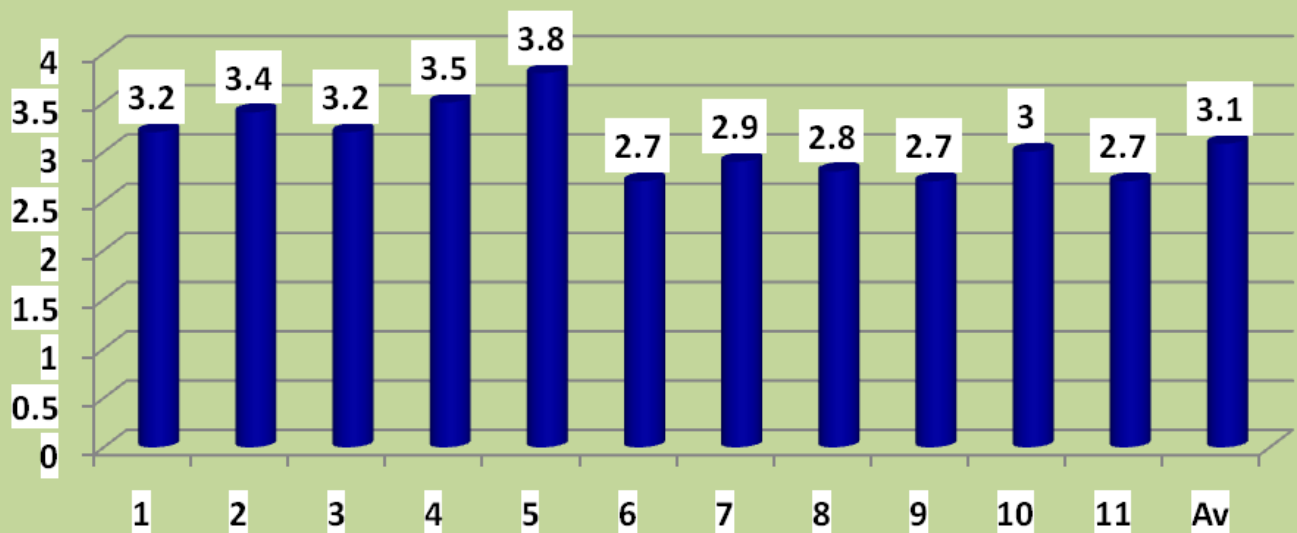
Course Feedback Sample



STUDENT FEEDBACK ON TEACHER



ALUMNI FEEDBACK



ANNEXURE-III

Best Practice 1

Title of the Practice: Monthly Clinical Meet

Objectives of the Practice: The primary objective of monthly clinical meet is to keep the dentist abreast with the latest happening in the dental profession. The faculty are also exposed to different clinical case scenarios they may encounter which will make them more clinically competent. They will become adept at diagnosis and delivering comprehensive oral health care. For the students, it is a forum for learning the art of presentation as well as expanding their knowledge.

The Context: It was decided that each Department would conduct the clinical meet at a monthly interval on rotation basis. This would ensure not only quality but also give adequate time for preparation. Post-graduate students would be assigned the task of presentation under the guidance of the staff. The topics would encompass general dentistry, interesting cases treated in the respective departments, new techniques employed, among others.

Initially, the challenge encountered was to ensure regular conduct of the clinical meet. To overcome this, the institution has appointed a teaching faculty as the clinical meet-in-charge (Dr. Prasanna Kumar Bhat) to ensure regular conduct of the same. The duties of the staff-in-charge is to formulate a presentation schedule, ensure it is adhered to, supervise the clinical meet, conduct the interactive session as well as keep a record of the same.

The Practice: The main focus of the clinical meets was to hone the communication and presentation skills of the post-graduate students. In addition, the faculty also get an opportunity to update their knowledge in the different specialties of dentistry.

The staff-in-charge would announce the department whose presentation is scheduled for the upcoming month. The concerned department would then have to decide on the topic and speakers, inform the staff-in-charge and send a circular to all the departments in the institution apprising them of the details of the presentation such as topic, speakers, date and time. This was to be done well in advance to ensure maximum attendance and participation.

Evidence of Success: After the initial hiccups, the monthly clinical meets are being conducted regularly in our institution. In fact, it has fostered a healthy competition among departments as to whose clinical meet is the best presented one. This has also helped our students to develop better presentation skills as well as confidence. This is evident in the increased prizes being bagged by our students at their respective specialty conventions as well as conferences.

Problems encountered and resources required: In the beginning, the regularity of the clinical meets was not being maintained. However, this issue was addressed after a staff-in-charge was deputed. Earlier, the clinical meets were being held in the post-lunch session. Following complaints that it was affecting the clinical work of the post-graduate students, the slot has been rescheduled to the morning.

MONTHLY CLINICAL MEETS HELD IN 2016-17

DATE	DEPARTMENT	TOPIC	PRESENTED BY
02.06.16	Orthodontics and Dentofacial Orthopedics	Adjunctive Orthodontics	Dr. Trisha Guha Dr. Sijo Jose
05.07.16	Public Health Dentistry	Study Designs in Research	Dr. Saumya Ojha Dr. Monalisa
04.08.16	Oral Pathology and Microbiology	Age and Gender determination - Think Forensic !!	Dr. Rajeswari S Dr. Nishanthi
06.09.16	Oral Medicine and Radiology	Implant Imaging - You see what you look for ...	Dr. Sanjana R Dr. Daksh M Dr. Nandita A
13.10.16	Prosthodontics, Crown and Bridge	Management of Gag Reflex	Dr. Meenakshi Dr. Aman Singh Dr. Anand Kumar Dr. Praneeth Raj
29.11.16	Oral and Maxillofacial Surgery	1. Auto transplantation of teeth 2. Abdominal fat graft for facial reconstruction	Dr. Anindya C Dr. Shilparani M
23.12.16	Periodontology	Curcumin - A neoteric approach for Periodontal Regeneration	Dr. Amera A Dr. Prathush A
24.01.17	Pedodontics and Preventive Dentistry	No Drill.. No Fill..When, Where, and How???	Dr. Sujith Dr. Pavana Dr. Supratim Dr. Anto George
28.02.17	Conservative Dentistry and Endodontics	Endodontic Mishaps and its Management	Dr. Dhananjay Dr. Moses J
31.03.17	Orthodontics and Dentofacial Orthopedics	Age related changes of the face from adolescence to adulthood	Dr. Pooja B Dr. Deeksha S
27.04.17	Public Health Dentistry	Emporiatics - Safe Travel, Healthy Travel	Dr. Shafi Ahmad Dr. Manish Dr. Neenu
30.05.17	Oral Pathology and Microbiology	H and E stain - Are they conclusive enough	Dr. Keerthi Narayan



SPEAKERS ADDRESSING THE GATHERING



AUDIENCE

Best Practice 2

Title of the Practice: Celebrating festivals and observing important days in the calendar

Objectives of the Practice: Festivals often serve to fulfil specific communal purposes, especially in regard to commemoration or thanksgiving. The celebrations offer a sense of belonging for religious, social or geographical groups contributing to group cohesiveness. They also provide entertainment and serve to help other members of the community better understand their culture and tradition.

As with festivals, important days such as Teacher's Day, World AIDS Day, Women's Day and World No Tobacco Day too have their own significance. Celebrating Teacher's Day is important because it helps the students and parents realise the crucial role of teachers in society and through this respect is cultivated and effective learning is achieved. World AIDS Day is an international day dedicated to raising awareness of the AIDS pandemic while World No Tobacco Day is observed to highlight the health and other risks associated with tobacco use. Women's Day is celebrated to appreciate the remarkable contribution of women to our society. It also helps secure women's rights and build more equitable societies.

The Context: The challenge was to put in place a team of faculty and students who would be able to identify important days and festivals and ensure that their celebration is implemented. The IQAC of our institution has therefore constituted an Annual Calendar of Events Committee under Associate Dean, Administration that is composed of staff as well as students who decide on the festivals to celebrate and which important days would be observed each year.

The Practice: After choosing the important days and festivals to be observed/celebrated, the committee on getting approval involves the interested staff and students in ensuring smooth conduct of the programme. Usually for the festivals, it starts with the significance of celebrating it, having a troupe perform the traditional dance, some games followed by the traditional lunch. In case of important days, distinguished speakers in the respective field are invited to deliver a guest lecture on the topic so as to create awareness and enlighten the faculty and students of the institution.

Preparing the calendar of events and organizing the events meant the faculty had to put in more time and effort in addition to their daily duties. However, all of them were enthusiastic and up to the additional responsibility thrust on them.

Evidence of Success: As our institution has students from different parts of India as well as abroad, celebrating festivals together has created a sense of bonhomie and helped students and staff understand and respect each other's culture and bond better. Similarly, observing important days in the calendar year has expanded the intellectual outlook of the faculty and students. The institution in coordination with the committee has tried to celebrate varied festivals and observe different important days each year.

Problems encountered and resources required: Since this involves quite a bit of manpower, organisational and coordination issues tend to crop up. However, these are sorted out due to the excellent rapport existing in the campus among the stakeholders.

Various festivals such as Onam, Ganesha Chaturthi, Ayudha Puja, Christmas and Holi were celebrated with great pomp and gaiety this academic year. The festival of Onam was celebrated in our institution on September 1st, 2016. The floral carpet or 'Pookkalam' competition was organized among the clinical departments to mark this occasion and the best one was awarded the prize by a panel of judges. The traditional meal or 'sadya' was also arranged for the staff and students so that they would get an opportunity to relish authentic Kerala cuisine. Ganesha Chaturthi too was celebrated on September 7th, 2016 to mark the birth of Lord Ganesha. A Ganesha idol was brought to the college, decorated, the puja performed and 'prasad' distributed. At the end of the festival, the idol was immersed amid religious chants. Ayudha Puja was observed on September 28th, 2016. Funds were allocated to each Department to conduct the puja. Departments were cleaned, instruments washed and worshipped as per tradition. Christmas was celebrated on December 25th, 2016 to commemorate the birth of Jesus Christ. The game of 'Secret Santa' was organized for the staff and students. The significance of Christmas was highlighted along with carols being sung to mark the occasion. The festival of colors 'Holi' was celebrated on March 13, 2017.



ONAM FESTIVITIES



GANESHA CHATURTHI

Important days of the year such as Teacher's Day, World AIDS Day, Women's Day and World No Tobacco Day were also celebrated. Teacher's day was celebrated on September 1st, 2016. The students observed the day by conducting a programme and thanking the entire faculty for contributing to their overall development. Kannada Rajyotsava celebrations were held in the campus on November 18th, 2016 to commemorate the creation of the State of Karnataka. This day was celebrated with much enthusiasm by hoisting of the state flag on campus followed by the rendition of the State Song. There was a 'dollar kunitha' performance by a professional dance troupe which is a popular drum dance of Karnataka. The staff performed 'kolata' which is a popular folk dance. This was followed by serving of the traditional 'jollada rotti' lunch for staff and students. To commemorate World AIDS Day, lectures were organized by the institution for the benefit of the students and faculty on December 1st, 2016. The speakers were Dr. Lakshmi Narayan, Department of Microbiology, RRDCH who spoke on "Introduction and Lab Diagnosis of HIV Infection" and Dr. Sowbhagya H.B., Department of Oral Medicine and Radiology, RRDCH who spoke on "Oral Manifestations and Dental Management of HIV infected patients." Women's Day was observed on March 8th, 2016. Women achievers working with the college were felicitated by the Honorable Chairman of Rajarajeswari Group of Institutions. World No Tobacco Day was observed on May 31st, 2016. The Department of Public Health Dentistry conducted an awareness drive at Kengeri Satellite Bus Stand to educate the general public about the ill-effects of tobacco consumption.



KANNADA RAJYOTSAVA CELEBRATIONS



WORLD NO TOBACCO DAY



WORLD AIDS DAY